



LEADERSHIP TEAM JOB DESCRIPTIONS DIGEST

Posted: 2/3/2012

Note: The job descriptions are currently under review by the leadership team.

Contact the pastor for more detailed information on each one of the leadership team positions.

Administrative Elder

- Volunteer position
- Prepares minutes for Leadership Team (LT) and congregational meetings
- Contact for treasurer, childcare for congregational meetings, directory, announcements, handbook and calendar

Convener

- Volunteer position
- Chairs LT and congregational meetings
- Contact for summer and winter retreats
- Keeps Pilgrims long term intentions and vision before LT and the congregation

Pastor

- Paid position: 60% FTE
- Contact for new persons, small group representatives, and for pastoral needs
- Liaison with Lancaster Conference and Mellinger District
- Teaches periodically

Worship Elder

- Volunteer position
- Contact for worship leaders, worship planning, teachers, Fellowship Sundays