

Pilgrims Mennonite Church

LEADERSHIP TEAM JOB DESCRIPTIONS DIGEST

more detailed job descriptions available upon request

Administrative Elder

- Volunteer position
- Prepares minutes for Leadership Team (LT) and congregational meetings
- Contact for treasurer, childcare for congregational meetings, directory, announcements and calendar

Convener

- Volunteer position
- Chairs LT and congregational meetings
- Contact for summer and winter retreats
- Keeps Pilgrims long term intentions and vision before LT and the congregation

Pastor

- Paid position: 50% FTE
- Contact for new persons, small group representatives, and for pastoral needs
- Liaison with Atlantic Coast Conference
- Teaches periodically

Worship Elder

- Volunteer position
- Contact for worship leaders, song leaders, worship planning, teachers, Fellowship Sundays

updated Dec 2020